

SOLAR ENERGY CORPORATION OF INDIA LTD.

(A Govt of India Enterprise)

A Wing, 1st Floor, D-3, Prius Building, District Centre, Saket, New Delhi – 110017

CIN: U4010DL2011GO1225263

Recruitment Notification No. 02/2018

Applications are invited 'through proper channel' from eligible candidates for filling up the following post on immediate absorption basis:

Sl No.	Name of Post	Pay Scale/Grade	No of Post	Mode of Recruitment
1.	Senior Engineer	Rs. 50,000 – 1,60, 000/- (IDA Scale) – revised w.e.f. 01.01.2017 (E-2)	06	Immediate Absorption basis

Eligibility Criteria:

(i) Officers from the Central Public Sector Enterprises/ Government holding analogous posts on regular basis in the parent cadre Department; viz. Rs. 20,600 – 46,500/- (IDA scale pre-revised)/ Rs. 50,000 – 1,60, 000/- (revised w.e.f 01.01.2017) or CDA scale of Rs. 9300 – 34800 (4800 grade pay pre-revised)/ Rs. 47600 – 151100 (revised w.e.f. 01.01.2017) in the parent cadre or Department.

OR

With three years' service on regular basis in the IDA scale of Pay of Rs. 16,400 – 46,500/- (pre-revised IDA scale)/ Rs. 40,000 – 1,40,000/- (revised w.e.f 01.01.2017) or CDA scale of Rs. 9300 – 34800 (4600 grade pay pre-revised)/ Rs. 44900 – 142400 (revised w.e.f 01.01.2017) in the parent cadre or Department.

Educational Qualification & Experience:

ESSENTIAL

Full time Engineering Graduate/ Post Graduate Engineering in Mechanical/ Electrical/ Electronics/ Solar/ Civil Engineering/ Renewable Energy/ Power Systems with 60% marks or equivalent CGPA

The above degrees should be from recognized University / Institute with one (01) year of Post Qualification executive experience

DESIRABLE

2 Years Full time / 3 years Part time recognised MBA / PGDBM (with specialisation in Marketing/ Material / Production Management) as an added qualification

(iii) **The maximum age-limit:** Not exceeding 30 years as on the closing date of receipt of applications.

Job Description:

Selected candidates will be required to work in any or one of or combination of areas of Contracts, Power Systems, Grid, Roof – Top projects, Solar Thermal, Solar Photo Voltaic among others, Assist in designing and setting up of Solar projects including site assessment visits, Preparation of feasibility reports, Project implementation including data collection, analysis and preparation of feedback reports or any other related work.

Place of Posting: Corporate Office, New Delhi. However, the candidate will be liable to be posted at any of the sites across India.

GENERAL NOTES APPLICABLE FOR ABOVE POST

1. Number of vacancy may increase or decrease due to administrative reasons.
2. It is requested that application (in duplicate and counter-signed by the Cadre Controlling Authority), as per the enclosed proforma (Annexure-I-II), along with photocopies of complete and up-to-date ACRs/ APARs of the officers who could be spared in the event of their selection may be sent to Ms. Shilpi Singh, Manager (P&A), First Floor, Wing A, Prius Building, District Centre, Saket, New Delhi 110 017, within a period of 30 days from the date of circulation/publication of this circular. Photocopies of the ACRs/ APARs should be attested on each page, failing which the application of the candidate shall be summarily rejected.
3. Applications received after the last date or without duly attested copies of ACRs/ APARs as indicated above or without the counter-signature of the employer, or otherwise incomplete, will not be considered. No action will be taken on advance copies of the applications or applications, which are not received through proper channel.

ANNEXURE-I

CERTIFICATE BY THE CADRE CONTROLLING AUTHORITY

- 1 Certified that the particulars furnished by the officer have been checked from available records and found correct.
- 2 Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/ advertisement.
- 3 Certified that no vigilance/ disciplinary case is either pending or contemplated against the applicant.
- 4 Integrity of the applicant is certified as 'Beyond Doubt'.
- 5 It is certified that no major/ minor penalties have been imposed on the (Alternatively, penalty statement may be enclosed).
- 6 Up-to-date CR dossier of the applicant/ attested photocopies of ACRs are enclosed. Photocopies of ACRs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature

Name, Designation & Tele of the forwarding Officer (Office Stamp)

Date:

Place:

ANNEXURE-II

**APPLICATION FOR APPOINTMENT TO THE POST OF SENIOR ENGINEER ON
IMMEDIATE ABSORPTION BASIS IN SOLAR ENERGY CORPORATION OF INDIA
LIMITED**

01	Name of the applicant (in Block letters):					
	(a) Complete postal address of the applicant's with PIN, Tele/ FAX) resent office:					
	(b) Complete postal address of the Cadre Controlling Authority (with PIN, Tele/ FAX):					
02	Date of Birth (DD/MM/YYYY):					
03	Date of Retirement:					
04	Educational Qualifications:					
05	Whether Educational and other qualifications/ Experience required for the post are satisfied:					
	(a) Essential:					
	(b) Desired:					
06	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post:					
07	Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature:					
	Office	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties in details
08	Nature of present employment i.e., Ad-hoc or Temporary or Quasi-permanent or Permanent:					

09	<p>In case the present employment is held on deputation/ contract basis, please state: -</p> <p>(a) The date of initial appointment:</p> <p>(b) Period of appointment on deputation/ contract;</p> <p>(c) Name of the parent office/ organization to which you belong</p>	
10	<p>Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).</p>	
11	Whether belongs to SC/ST	
12	<p>Remarks (The candidates may indicate information with regard to :</p> <p>(i) Research Publications and reports and special projects</p> <p>(ii) Awards/ Scholarship/ Official Appreciation</p> <p>(iii) Affiliation with the professional bodies/ institutions/ societies and</p> <p>(iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)</p>	

I have carefully gone through the vacancy circular/ advertisement and I hereby undertake that above particulars are correct and true.

Signature of the Candidate

Address with mobile No. _____

Date: _____

Note: No column of the proforma should be left blank. Incomplete applications are liable to be rejected