

# सोलर एनर्जि कार्पोरेशन ऑफ इंडिया लिमिटेड

## नई दिल्ली-110017

सन्दर्भ: SECI/SD/Hybrid/Evn/2017-18/05

दिनांक: 29.01.2018

### **Engagement of Environmental Consultant for SECI**

Solar Energy Corporation of India Limited (SECI) is planning to set up a solar –wind hybrid project with World Bank financing. To assess and ensure the environmental safeguards requirement for the project, SECI intends to engage a Consultant on environmental matters on Retainer basis. Individuals having vast experience in various areas of preparation and implementation of environmental and social impact assessment, environmental management plan etc. may apply for engagement in SECI. The consultant engaged by SECI shall be responsible for facilitating successful completion of various activities related to the relevant areas of environmental safeguards for the project undertaken by SECI.

The brief terms of reference (TOR) for engagement of the consultant by SECI through this advertisement shall be as follows:

#### **1) Scope of assignment:**

- i. Prepare TOR for any studies required and qualitative dimensions to the implementation of Resettlement Action Plan (RAP)/ Environment and Social Management Plan;
- ii. Participate in and facilitate consultations with stakeholders;
- iii. Participate in project meetings and report on the issues related to environmental management and social safeguards to provide for any mid-course corrections that may be required based on situation on the ground;
- iv. Assist Project affected population (PAP) to resolve their grievances;
- v. Coordinate in the training and capacity building initiatives;
- vi. Review contract documents to ensure that Environment Management Plan (EMP) provisions related to works are included in the contract documents;
- vii. Act as a resource person in trainings based on experience on implementing this project and previous relevant work;
- viii. Oversee and report to SECI management on implementation of EMP provisions included in the works contract for the project/sub-projects;

- ix. Liaison with state administration for land acquisition/procurement and implementation of RAP;
- x. Report progress, highlighting environmental issues not addressed, to provide for mid-course correction;
- xi. Assist Project Affected Families (PAFs) in approaching the grievance redressal mechanism;
- xii. Carry out other responsibilities as required from time to time.

## **2) Eligibility:**

Educational Qualifications: The incumbent should have a Master's degree in Environmental sciences/ Environmental engineering.

Experience: Overall work experience of minimum 10 years.

Incumbent should have worked in environmental safeguards related fields in large Projects funded by the World Bank/ IFC/ ADB, preferably in the power sector.

Experience in the areas of ESIA preparation, implementation of EMP would be given preference.

## **3) Appointment period:**

An initial appointment period shall be 1 year from the date of appointment with a provision to extend further.

## **4) Job Requirements:**

The selected persons shall have to report to SECI Office as and when required by SECI and should report a minimum of 3 Days/ Week in SECI Office. The selected persons shall have to take up outstation assignments as and when required by SECI.

The selected persons should be capable and willing to take up the jobs on independent basis without additional manpower assistance.

The selected persons should provide handholding assistance to SECI as and when required.

## **5) Compensation:**

The method of employment will be on retainership basis. The compensation shall be calculated on Man-day basis @ Rs. 5000/ Man Day (Plus Taxes as applicable), paid on monthly basis.

Monthly payment shall be made after deduction of applicable taxes. The maximum Man-days/ Month shall be limited to 20 days in a month, unless otherwise agreed by SECI.

The selected persons shall submit the invoice every month supported with details of the assignments carried out.

The selected persons will be entitled to travel by flight wherever required in economic class and the Tickets for such assignments shall be arranged by SECI or reimbursed based on production of documentary evidence. The man-days spent by the selected persons during outstation assignments shall be included in overall monthly man-days calculated and no separate payment will be made for this.

However for outstation assignments, SECI shall pay Accommodation charges/Travelling allowance/ Daily allowance as per the entitlement at GM level, in line with the policy of SECI.

#### **6) Reporting:**

The selected person (s) shall have to report to SECI Office in New Delhi unless otherwise specifically agreed upon.

#### **7) How to apply:**

Interested persons may submit their applications in sealed envelope with the complete resume indicating the Qualifications and experience relevant to the assignment. All the relevant documents should be attached with the applications to prove their Qualification and Experience The envelope may be super scribed as “Appointment of Environmental consultant for SECI”.

The applications can be submitted through E-mail in following address: [corporate@seci.co.in](mailto:corporate@seci.co.in) with a copy to [kumarramesh@seci.co.in](mailto:kumarramesh@seci.co.in), The hard copy of the application along with supporting documents may also be submitted by hand/speed post/Courier in the address given below

**General Manager (Solar)**  
Solar Energy Corporation of India Limited,  
D-3, 1<sup>st</sup> Floor, Wing-A,  
Religare Building, District Centre, Saket  
New Delhi – 110017

**The last date for acceptance of application by SECI shall be: 15.02.2018**

#### **8) Selection process and Engagement:**

The applications received by SECI shall be scrutinized base on the qualification and relevant experience and SECI may also call for personal interview if felt necessary. The persons found suitable shall be shortlisted and engaged by SECI. The selected person shall be intimated through registered post/e-mail as and when required. The reserves the right to cancel this process at any point of time without assigning any reasons whatsoever or engage one or more persons for the

purpose and/or short close the assignments and the decision of SECI Management shall be final and binding.